

Final Report on a Research Grant funded by SNSA (Slutrapport)

This form is used as cover page for reports on activities performed and the achievements reached within a research project funded by the Swedish National Space Agency (SNSA). The report must be confined to a single research grant, thus normally corresponding to a single research contract. There are two exceptions to this rule:

1. A grant contracted to more than one research establishment can be reported as one.
2. Contracts with statements that they can be reported together.

The deadline for submission of this report is given on page 1 of the research contract. See date for "Slutrapport" ("Vetenskaplig slutrapport" or "Verksamhetsrapport").

Submission

Word or PDF of this form followed by the report is e-mailed to Rymdstyrelsen@snsa.se (subject: Final Report).

The report must include the headings:

1. Summary
2. Activity Report (*description of activities and results, maximum 4 pages*)
3. Staff (*list of the staff involved in the project and the funding source*)
4. Conferences and seminars (*list of attendance and presentations*)
5. Publications (*list of publications directly resulting from the research project*)
6. PhD thesis (*defence of PhD thesis by students involved in the project*)
7. Outreach activities

The following issues should be addressed in the Activity Report:

- the results obtained within the project
- a brief analysis of how the goals of the project stated in the application agree with the results achieved
- reasons for any divergence from the initial goals

to be filled in by the reporting team			
RESEARCH GRANT			
Title of Research Grant/Project	Dnr	Contracted amounts	
		year	kkr
Project Leader	Phone		
	E-mail		

reserved for SNSA	
SNSA Treatment	
<input type="checkbox"/> Contains requested information <input type="checkbox"/> Comments received from SAC	<input type="checkbox"/> Approved <input type="checkbox"/> Not approved
	Date, signature of SNSA staff